

SELECTION GUIDELINES FOR MASTER'S AND DOCTORATE PROGRAMS STARTING IN THE FIRST SEMESTER OF 2026

CANDIDATES NOT RESIDENTS IN BRAZIL

The Coordinating Committee of the Graduate Program in Veterinary Medicine (PPGMV) of the Federal University of Viçosa (UFV) makes public the selection criteria for the academic master's and doctoral courses, starting in the first semester of 2026.

1. THE OBJECTIVE

The selection process governed by these rules aims to select candidates not residing in Brazil who are eligible to take the master's (MS) or doctorate (DS) academic courses at PPGMV-UFV starting in the first semester of 2026.

2. PROGRAM SPECIFICATIONS

The PPGMV-UFV offers MS and DS programs, lasting two and four years, respectively, within the CAPES Veterinary Medicine Area and regulated by the UFV General Graduate Regulations and the PPGMV-UFV Internal Regulations. The program covers the following research lines:

- a. Biotechnology, diagnosis, and control of animal diseases;**
- b. Epidemiology and quality control of animal products;**
- c. Veterinary clinical medicine, diagnostic imaging, and surgical and anesthetic methods applied to animals;**
- d. Morphophysiology of domestic and wild animals;**
- e. Animal reproduction and production.**

3. NUMBER OF OPENINGS IN THE PROGRAM

The number of openings offered in this selection process is 15 vacancies for the MS and 10 for the DS, considering the rules of the selection process for residents in Brazil and for people residing outside the country, distributed according to the registration modalities detailed in the following table:

Modality	MS	DS
1. Broad competition	12	8
2. Black (Black and mixed race) or Indigenous candidates	2	1
3. People with disabilities	1	1
Total	15	10

The number of openings may be increased if available before the selection results are announced, according to the criteria of the PPGMV-UFV Coordinating Committee. Filling these vacancies

does not guarantee the awarding of scholarships, which will be distributed according to the rules established for this purpose.

4. THE APPLICATION

Applications must be submitted exclusively through the UFV Provost's Office of Research and Graduate Studies (PPG) online application system, from September 18, 2025, from 8:00 a.m. to October 31, 2025, until 5:00 p.m.

Link: <https://gps.ufv.br/gps-web/editais/1264/>

Candidates must follow all PPG application guidelines (documents, supporting documents, fees, and deadlines). The documents required to apply for the MS selection process are:

- a. Copy of the diploma or certificate of completion of the undergraduate program, or a declaration of potential graduation by the date of enrollment at UFV.
- b. Copy of the undergraduate transcript, detailing the evaluation system.
- c. A properly organized resume, according to the template available on the official PPGMV-UFV website (Appendix I). At the bottom of this page, under "Files for Download" (<https://posvet.ufv.br/selecao/normas/>)
- d. Supporting documents for your resume, in a single PDF file, ensuring the order of the documents matches the order in your resume. Creating a single PDF document can be done using online tools, such as <https://www.pdfmerge.com/pt/>; or mobile apps, such as CamScanner.
- e. 3x4 photo.
- f. Copy of birth or marriage certificate.
- g. Copy of ID card.
- h. Copy of Military Service document.
- i. Copy of Voter Registration Card.
- j. Work Plan (Annex II). At the bottom of this page, under "Files for Download" or PPGMV website: <https://posvet.ufv.br/selecao/normas/>
- k. Registration fee (R\$116.00).
- l. Copy of CPF (Individual Taxpayer Registry, if available).
- l. Document proving residence abroad.

The documents required to apply for the DS selection process are:

- a. Copy of the undergraduate diploma.
- b. Copy of the diploma or certificate of completion of the Master's degree, or a statement from the advisor stating that the defense will take place before the date of enrollment at UFV.
- c. Copy of the undergraduate transcript, explaining the evaluation system.
- d. Copy of the Master's transcript, explaining the evaluation system.
- e. A properly organized resume, according to the template available on the official PPGMV-UFV website (Appendix I). At the end of this page, under "Files for Download."

f. Supporting documents for the resume, in a single PDF file, with the order of the documents matching the order in the resume. Creating a single PDF document can be done using online tools, such as <https://www.pdfmerge.com/pt/>; or mobile applications, such as CamScanner.

g. 3x4 photo.

h. Copy of birth or marriage certificate.

i. Copy of ID Card

j. Copy of Military Service Document

k. Copy of Voter Registration Card

l. Research Proposal Template (Appendix III), available on the official PPGMV website (<https://posvet.ufv.br/selecao/normas/>) and at the bottom of this page, under "Files for Download." The research project proposal must be submitted to the email address mev@ufv.br, prepared according to the template, no later than seven days before the start of the selection process.

m. Registration Fee (R\$116.00)

n. Copy of CPF (Individual Taxpayer Registry, if available).

l. Document proving residence abroad.

When registering for the selection process, candidates must choose one of three registration options. To compete for a reserved spot in option 2, candidates must complete and sign an ethnic-racial self-declaration, a template for which is available on the online registration form. They must then present themselves to the Self-Declaration Validation Committee for Black, Mixed Race, or Indigenous Candidates for heteroidentification, in the case of self-declared Black and Mixed-Race candidates, and for verification of supporting documentation, in the case of Indigenous candidates, as provided for in Resolutions No. 10 of 2018 and No. 8 of 2019 of the UFV Teaching, Research, and Extension Council (CEPE).

To compete for a reserved spot in option 3, candidates must fall into the categories specified in Article 4 of Decree No. 3,298 of 1999 and present a medical report attesting to the type and degree of the disability, with express reference to the corresponding code of the International Classification of Diseases (ICD) and the exams proving their disability as provided for in Resolutions no. 10 of 2018 and no. 8 of 2019 of CEPE-UFV. The supporting documentation will be presented to a Disability Assessment Committee, whose members have training in the health field, among them a physician, which will determine whether the candidate proves his/her condition of a person with a disability, in accordance with Art. 4 of Decree no. 3,298 of 1999, issuing an opinion on the eligibility or ineligibility of the candidate for the reserved vacancy.

The order of presentation to the Committees will be, as applicable: i. Self-Declaration Validation Committee; and ii. Disability Assessment Committee.

Candidates applying under the categories included in the Affirmative Action Policy will be required to submit the following documents, as applicable:

a. Self-declaration of candidates for positions reserved for Black (Black and Mixed-race) and Indigenous people.

b. Indigenous Birth Certificate and/or Letter of Recommendation issued by a recognized Indigenous leader, recognized Indigenous elder, Indigenous figure of recognized public reputation, or Indigenous organization; and/or Academic Transcript issued by an Indigenous school; Indigenous

Education Report (description of Indigenous educational backgrounds, indicating the level of Indigenous language proficiency), for candidates for positions reserved for Indigenous people.

c. Medical report and supporting exams (with report) performed within the last 12 months, for candidates for positions reserved for people with disabilities.

Foreign applicants residing abroad must pay the fee via international wire transfer, using the following credit information: BANK: Banco do Brasil S/A. INSTITUTION NAME: Universidade Federal de Viçosa. ADDRESS: Av. P.H. Rolfs, s/n - Campus Universitário - Viçosa-MG - ZIP: 36570-900. SWIFT: BRASBRRJBHE (Bank account number not required).

In addition, candidates must meet the specific requirements of the UFV Provost's Office of Research and Graduate Studies.

Candidates should be familiar with the program's research lines and ensure their proposed work is compatible with the areas of expertise of their advisors.

Successful students' assignment to their respective advisors is subject to the availability of vacancies of each professor and the program's strategic planning.

For research lines, please access: <https://www.posvet.ufv.br/site/apresentacao/linhas-de-pesquisa/>

For the work of each supervisor, please access: <https://www.posvet.ufv.br/site/orientadores/>

5. EXEMPTION FROM REGISTRATION FEE

Candidates eligible for fee exemption must attach the required documents to the registration form in the registration form, as per the information below. UFV will apply the terms of Article 1 of Decree No. 6,593 of October 2, 2008, to waive the registration fee for this selection process. Candidates will be considered exempt if:

- a. they are registered in the Single Registry for Social Programs of the Federal Government (Cad-Único), as set forth in Decree No. 6,135 of June 26, 2007; and
- b. they are demonstrably a member of a low-income family, as per Decree No. 6,135/2007 (per capita monthly family income of up to half the minimum wage or a monthly family income of up to three minimum wages).

6. SELECTION COMMITTEE

After the applications are approved, the PPGMV-UFV Coordinating Committee will appoint a Selection Committee consisting of at least five faculty advisors representing each of the registered research lines and two student representatives. At least one member of the Coordinating Committee must be a member of the Selection Committee.

7. STAGES OF THE SELECTION PROCESS

The selection process will comprise four stages, totaling 100 points:

7.1 Stage 1: English Test (20 points)

All MS and DS candidates must take an English proficiency test, assessing their ability to understand and interpret texts in that language. This test will consist of multiple-choice questions based on texts that may address scientific or general knowledge topics. The test will be conducted online through the FlexiQuiz platform for candidates with proof of residence abroad, according to Brasília time. Instructions will be sent by email after the candidate's registration is confirmed.

7.2 Stage 2: Written test (20 points)

The evaluation aims to assess whether the candidate demonstrates the knowledge needed to meet the requirements of the PPGMV-UFV program in line with the program's objectives and goals. Candidates will be required to have basic knowledge of the line of research (described in item 2) to which they are applying, along with the evaluation and interpretation of scientific data. To this end, the evaluation will be based on the list of bibliographic references listed in item 13 and scientific journals and magazines in the field of veterinary medicine.

Each evaluation will be conducted by at least three members of the Selection Committee. The Selection Committee will assign scores to each candidate, and the final score will be the average of each evaluator's scores. The test will be conducted online through the FlexiQuiz platform for candidates with proof of residence abroad, according to Brasília time. Instructions will be sent by email after the candidate's registration is confirmed.

7.3 Stage 3: Oral test (30 points):

The oral test aims to assess whether the candidate demonstrates knowledge and interest in meeting the requirements of the PPGMV-UFV program and whether their expectations align with the program's objectives and goals. Candidates will be required to have basic knowledge of the research line (described in item 2) to which they are applying, based on the Work Plan for master's degree candidates or the Research Project for doctoral candidates, both according to the models available on the program's official website (www.posvet.ufv.br). These will be evaluated based on: relevance, clarity of justification, coherence between objectives and methodology, suitability of the activities with the PPGMV-UFV research lines, feasibility of the proposal, cohesion and coherence of the text, and relevance of the proposal to the level (master's or doctoral).

Each evaluation will be conducted by at least three members of the Selection Committee. The Selection Committee will assign scores to each candidate, and the final score will be the average of each evaluator's scores. The test will be conducted online through the Google Meet platform for candidates with proof of residence abroad, according to Brasília time. Instructions will be sent by email after the candidate's registration is confirmed.

7.4. Step 4: Resume (30 points)

This stage will consist of evaluating the resume attached to your application. Resumes that do not follow the template presented in Annex I will be disregarded. Resumes must be fully documented. Only items with compatible supporting documentation will be scored. The weights for each section of the resume, as well as the scores for each item, are detailed in the template presented in Annex I. Resumes will first be adjusted within each section. The candidate with the highest score in a section will have their

score converted to the highest possible score considering the section's weight, and the other candidates will have their scores calculated proportionally within that section. The points will then be totaled, and the resume with the highest score will receive the maximum score (30 points), with the others being adjusted proportionally. Note: Article scoring will be based on the 2024 JCR (Journal Citation Reports) available at: <https://jcr.clarivate.com/jcr/browse-journals>.

8. THE APPROVAL

Candidates who achieve a minimum score of 65% (65 points) in the sum of stages 1, 2, 3, and 4 of the selection process will be approved. Successful candidates will be ranked in descending order according to their final score and selected based on the number of vacancies in each registration modality and the availability of advisors. Candidates will initially compete for the vacancies made available through open competition. Once these vacancies are filled, according to the ranking order, those allocated to the other modalities will be filled by the next candidates on the ranking list, respecting their order, and who indicated their position at the time of registration. If the vacancies allocated to modalities 2 and 3 are not filled by these candidates, they may be filled by the next names on the list who applied through open competition. Approved but not selected candidates, if advisors are available, will constitute the list of alternates. In the event of a tie, the following tiebreaker criteria will be considered, in this order: 1) curriculum score; 2) written exam score; 3) English exam score. After the completion of the activities, the Selection Committee must prepare minutes, which must include the participants, the stages completed, and the final result of the selection process. These minutes must then be forwarded to the PPGMV Coordinating Committee for review and approval. After approval of the minutes, advisors must sign the document certifying the advisory responsibility of the approved candidates, according to the advisory availability defined in the PPGMV-UFV Internal Regulations. The results will then be published on the program's official website (www.posvet.ufv.br). At the end of the process, the Selection Committee will be concluded.

9. FILING APPEALS

After the results are announced, candidates may submit a reasoned request for reconsideration within 24 hours by email to mev@ufv.br, according to the appeal form (Annex V). The inclusion of new documents or the rearrangement of information entered by the candidate in the CV at the time of registration will not be accepted as an appeal.

10. ENROLLMENT

Enrollment will be carried out by the PPGMV-UFV secretariat according to a schedule defined later. Successful candidates will be notified of the enrollment period and required documents at the appropriate time.

11. CALENDAR

Stage	Date and time	Place
Open for applications	September 18, 2025	https://www.posvet.ufv.br
Registration period	September 18, 2025 to October 31st, 2025 until 5pm	https://gps.ufv.br/gps-web/editais/1264/
Last day for PhD candidates to submit their project proposal	November 24, 2025, until 11pm	Via e-mail: mev@ufv.br
English test	December 1st, 2025, 9am	Online via the FlexiQuiz Platform
Written test	December 1st, 2025, 2pm	Online via the FlexiQuiz Platform
Oral test	02 a 05/12/2025	Online via the Google Meet Quiz Platform
Release of preliminary results (anticipated date)	Up to December 17, 2025	Via e-mail: mev@ufv.br
Submission of appeals	Up to 24 hours after the publication of preliminary results	Via e-mail: mev@ufv.br
Disclosure of the final result	Up to 72 hours after the publication of preliminary results	https://posvet.ufv.br/

12. FINAL PROVISIONS

Any omissions will be clarified by the PPGMV-UFV Organizing Committee. Questions can be directed to the email address: mev@ufv.br

13. REFERENCES

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